

# Joint Operating Committee

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## **REGULAR MEETING OF WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER**

**Monday, August 7, 2023**

**7:00 PM**

## **AGENDA**

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### **1. Call to Order**

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call
- C. Announce Executive Session
- D. Agenda Items and/or Changes

### **2. Approval of Minutes**

- A. June 5, 2023

([Attachment A](#))

### **3. Presentations - None**

### **4. Public Comment to Address Agenda Items Only**

### **5. WMCTC Reports**

- A. Administrative Report
  - 1. Administrative Director (Mr. Livengood)
  - 2. Business Manager (Mrs. Wilson)
  - 3. Principal (TBD)
- B. Student Honors - None
- C. Important Dates
  - 1. August 22 - 24 - In-Service
  - 2. August 28, 2023 - First Student Day
  - 3. September 1, 2023 - Holiday for 10-Month Employees
  - 4. September 4, 2023 - Holiday for all Employees
  - 5. September 11, 2023, JOC Meeting via Zoom at 5:00 pm

## **6. Additional Reports**

- A. Superintendent of Record (Dr. Allyn J. Roche)
- B. Solicitor's Report Mr. (Marc Davis, Esq)
- C. Board Secretary's Report (Mr. Keith McCarrick)
- D. Other Advisory Reports
  - 1. Personnel - Colleen Zasowski, Jay Strunk, and Keith McCarrick
  - 2. Policy - Wendy Earle, Patti Grimm, and Dana Hipszer
  - 3. Facilities - Joe Vecchio, JP Prego, and Karen Weingarten

## **7. Old Business - None (Policy 2nd Reading)**

## **8. New Business - None (Policy 1st Reading)**

## **9. Personnel**

- A. Employment
  - 1. Mr. Thomas Bartholomew will begin employment on August 22, 2023, as the Welding Instructor at Lane 3, Step 6 salary, \$62,428.
  - 2. Mr. Harry McGinnis will begin employment on August 22, 2023, as the Electrical Instructor at Lane 5, Step 11, salary \$88,193.
  - 3. Mrs. Danielle Longacre will begin employment on August 22, 2023, as an Instructional Assistant at an hourly rate of \$14.94.
  - 4. Mrs. Peggie Warfel will begin employment on July 31, 2023, as custodial staff at an hourly rate of \$18.40 an hour.
  - 5. Mr. Mark Zasowski will begin employment on August 22, 2023, as the Carpentry Instructor at Lane 1, Step 7, salary \$63,522.
- B. Resignations
  - 1. Mr. Nathan Miller, Carpentry Instructor, submitted his letter of resignation on July 10th, 2023. His last day of employment will be effective on July 31, 2023.
- C. Hiring Authority
  - 1. The Administration recommends authority be granted to the Superintendent of Record of Western Montgomery CTC and Administrative Director to appoint qualified personnel to the vacant teacher, support, and other positions as needed from August 5, 2023, until the next regularly scheduled board meeting on September 11, 2023.
- D. Cosmetology Extended School Day
  - 1. The Administration recommends approving the Cosmetology Extended School Day Program on Thursdays from 2:00 to 7:00 P.M., October 5, 2023, to May 23, 2024.

#### E. Supplemental Contracts

The Administration recommends approving Supplemental Contracts:

1. Mrs. Angela Reichert and Ms. Jenni King, Cosmetology Instructors, for the Cosmetology Extended School Day Program, not to exceed 120 hours for the 2023-2024 school year at a rate of \$44.00/hr. The \$50.00 student fee and revenue from the Salon will cover the cost.
2. Mr. David Batory, Commercial Art Instructor, for Commercial Art activities as needed, with Administration approval, not to exceed 50 hours for the 2023-2024 school year at a rate of \$44.00/hr.
3. Mrs. Anne Marie Yusko, Administrative Assistant to the Principal, as the PIMS Coordinator, will receive a stipend of \$2,000 for the 2023-2024 School Year.
4. Mrs. Cindy Prindle, Student Success Coordinator, as the Perkins Coordinator, will receive a stipend of \$2,000 for the 2023-2024 school year.
5. Georgiann Fisher, Director of Human Resources at Upper Perkiomen School District to provide HR support from July 1, 2023 through June 30, 2024 at \$4,000.

#### F. After-Hours Security

1. The Administration recommends approving one faculty member to work for the purpose of security no more than four hours on those Thursdays when Cosmetology has the extended school day. Compensation is set at \$20.00/hr.

#### G. Substitutes

1. The Administration recommends approving the following substitutes for the 2023-2024 school year:

Susan Davis	Tom Henry	Rebecca Tomlinson
Joseph Marshall	Mark Zasowski	Joanna MacDonald
Abigail Staudte	Erica Scott	Wendy Palma

### 10. Finance

#### A. Approval of Cash Receipts and List of Bills

([Attachment B](#))

### 11. Other Action Items

- A. The Administration recommends approving the Careers through Culinary Arts Program (C-CAP) Partnership Agreement for the 2023-2024 school year. ([Attachment C](#))
- B. The Administration recommends approving the Welding Quote from Linde for a total cost of \$20,641. ([Attachment D](#))

**12. Board Comment**

**13. Public Comment**

**14. Adjournment**